



43rd Annual
Christmas Under the Oaks
Presented by GFWC North Pinellas Woman's Club

 **ABOUT THE EVENT**

GFWC North Pinellas Woman's Club is an all-volunteer, non-profit 501(c)(3) organization dedicated to improving the local community. The 43rd annual Christmas Under the Oaks is our biggest fundraiser of the year. It's an excellent opportunity for artists, crafters, and small businesses to display a wide variety of crafts, art, and products to active shoppers seeking unique gifts for the upcoming holiday season. Every dollar raised at this fundraiser benefits residents of our local community, with show proceeds going to [scholarships](#), [grants](#), and [community service projects](#).

Who is GFWC North Pinellas Woman's Club?

GFWC (the General Federation of Women's Clubs) is one of the world's largest and oldest nonpartisan, nondenominational, women's volunteer service organizations, united by a desire to create positive change in their communities through hands-on service projects, fundraising, education, and leadership.

The members of GFWC North Pinellas Woman's Club are very active in a variety of community improvement projects and strive to reach and address all aspects of the community, including foster children, the homeless, school systems, civic duties and social responsibilities, and environmental issues. [Visit our website](#) at www.gfwcnpwc.org to see the impact we've made.

 **EVENT DETAILS**

Date: Sunday, November 10, 2019

Hours: 9:00 a.m. to 4:00 p.m.

Location: St. Petersburg College Clearwater Campus, 2465 Drew Street, Clearwater, FL 33765

Fees for cash, check, money order or Zelle pay:

\$175 for a single 12' x 12' booth space (\$350 for double booth); non-refundable and non-transferable

Non-Profit Organizations: \$125.00 (\$250 for double); non-refundable and non-transferable

Fees for Paypal or credit card:

\$180 for a single 12' x 12' booth space (\$360 for double booth); non-refundable and non-transferable

Non-Profit Organizations: \$130.00 (\$260 for double); non-refundable and non-transferable

Application Deadline: June 30, 2019

Exhibitor fee includes the following:

- Booth space (12' x 12')
- Free advertising on GFWC NPWC's social media platforms – Facebook and Instagram
- Free, onsite parking for exhibitors and attendees

Important things to know:

- **New this year** - volunteers may be available for assistance with transporting items from curbside to your booth
- **New this year** - Exhibitor fees can be paid online by Zelle pay or Paypal/credit card
- Free advertising on GFWC NPWC's social media platforms
- Centralized location under the trees at the newly renovated St. Petersburg College Clearwater campus
- Free admission for all attendees

TO APPLY

- Complete the entire application
- Sign application in two places on p. 4
- Sign Exhibitor Rules & Regulations on p. 5
- Return your completed application forms via email to: Oaks@gfwcnpsc.org.

For all event questions, please email the event coordinators at Oaks@gfwcnpsc.org or 727-238-5702.

EXHIBITOR ACCEPTANCE & PAYMENT

You will be notified by July 15, 2019 via email if you have been accepted into Christmas Under the Oaks, and payment will be due within ten (10) days.

PHOTOGRAPHS

Submit photos of all of your products/crafts/art work that you plan to exhibit or sell at the show. If you display wares not included in these pictures, you will be asked to remove those items from your booth.

****Please Note:*** *In order to maintain a diverse and exciting show for customers, we will limit the number of exhibitors selling similar types of products. Exhibitors will be categorized and selected based on the description and photographs provided.*



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2019 Exhibitor Application

Business Name: _____

Contact Person: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone Number: _____

Email: _____

Website: _____

Category of Work: *Check all that apply.*

- | | | |
|---------------------------------------|---|--|
| <input type="checkbox"/> Photography | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Food (specialty condiments, etc.) |
| <input type="checkbox"/> Painting/Art | <input type="checkbox"/> Metal | <input type="checkbox"/> Produce/Farmers |
| <input type="checkbox"/> Sculpture | <input type="checkbox"/> Folk Art | <input type="checkbox"/> Personal Care |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Paper Art | <input type="checkbox"/> Yard Art |
| <input type="checkbox"/> Wood | <input type="checkbox"/> Books | <input type="checkbox"/> Misc./Other |
| <input type="checkbox"/> Fabric | <input type="checkbox"/> Fair Trade Crafts | _____ |
| <input type="checkbox"/> Leather | <input type="checkbox"/> Clothing | <i>(description)</i> |
| <input type="checkbox"/> Pottery/Clay | <input type="checkbox"/> Plants and Flowers | |

Booth Type:

- Single Booth – \$175 cash / \$180 Pay Pal (for profit) Single Booth – \$125 cash / \$130 Pay Pal (non-profit organization)*
 Double Booth – \$350 cash / \$360 Pay Pal (for profit) Double Booth – \$250 / \$260 Pay Pal (non-profit organization)*

**You must provide a copy of your IRS 501c3 status letter*

Booth Location: ALL spaces will be on grass

Set-Up Time: Exhibitors must transport their items from the parking lot to their assigned booth space for set up between 6:00 a.m. to 8:00 a.m., prior to the start of the show. St. Petersburg College regulations prevent driving directly onto the grass where the event will take place. You may park at a convenient unloading area to unload your belongings. You may then park your vehicle in the designated exhibitor parking lot. GFWC NPWC volunteers will be onsite to assist in directing exhibitors to their assigned booth space. Hand carts will be available to borrow, and volunteers may be available for assistance with transporting of items to booth. All booths must be set up and ready to go by 8:00 a.m.

Please describe all items you plan to exhibit or sell at the show (be specific):

I hereby make application to participate in the GFWC North Pinellas Woman’s Club, Inc. Christmas Under the Oaks. I have read, understand and agree to abide by the rules and regulations set forth and other rules as may be established. I agree to indemnify and hold harmless St. Petersburg College and the GFWC North Pinellas Woman’s Club, Inc., their representatives and committees, and to accept all liability arising out of or resulting from accident, illness, sickness and personal injuries (including death) occurring to persons on college premises and/or damage to property of the College, to property of others during time of use, and to damage to my property arising out of volunteer assistance that I accepted for the purpose of loading and unloading of my items. I agree to indemnify and hold harmless the GFWC North Pinellas Woman’s Club Inc., their representatives and committees, from responsibility, personal liability, loss, claim or damages arising out of, or in conjunction with the GFWC North Pinellas Woman’s Club Christmas Under the Oaks. I understand that there are no rain dates.

Signature _____ Date _____

I hereby grant GFWC North Pinellas Woman’s Club permission to reproduce, display, and otherwise use for publicity and promotional purposes the show participant’s name, photographs, and descriptive information submitted with this application, as well as photographs or video taken of the show participant during this show to be used for promotion of future shows.

Signature _____ Date _____

Exhibitor Rules and Regulations

1. Due to St. Petersburg College regulations, ALL exhibitors will be required to transport ALL their items from the parking lot – canopies/booth set up equipment/wares/etc. Hand carts will be available to borrow, and volunteers will be available for assistance with transporting of items to and from booth.
2. There will be NO staking of any kind. Canopies will need to be secured by other means.
3. The number of exhibitors with like or similar works will be limited.
4. You should receive a confirmation of your acceptance no later than July 15, 2019, after which you will have ten (10) days to submit payment. Failure to do so will result in you forfeiting your booth space.
5. Online payment is now an option. You will be provided with instructions upon acceptance. A \$35.00 bank fee will be charged on all returned checks. The check amount plus \$35.00 shall be thereafter payable with a money order or cashier's check to secure your acceptance.
6. Should you display any items in your booth different from the items stated in your application which were not approved during the application process, you may be requested to remove such items or be subject to expulsion from the event and no refund shall be given.
7. Booth size is 12'x12'. Exhibitors must provide their own tables, chairs, tents/canopies, display hardware, etc. It is recommended that your tent/canopy/display be strong enough to withstand harsh weather. Using weights during the show to secure your tent/canopy is recommended. **NO staking may be permitted on any space.**
8. If you require electricity, quiet generators are recommended and permitted, so long as they do not disturb other exhibitors.
9. If your space is not set up by 8:00 a.m. you will be considered a No Show and your booth will be given away without refund.
10. Breakdown is not permitted to start until 4:00 p.m. and must be completed by 6:00 p.m. All exhibitors must be vacated from the campus by 6:00 p.m.
11. You will be responsible for researching, collecting and reporting all applicable local and state sales taxes to the appropriate department of revenue. Out of state exhibitors must also adhere to their individual state laws.
12. Due to campus restrictions and insurance liabilities, no animals or pets are permitted on show grounds, except designated service animals assisting persons with disabilities. No therapeutic animals shall be permitted in the event.
13. Due to campus restrictions and insurance liabilities, no alcoholic beverages may be brought into the show grounds.
14. The GFWC North Pinellas Woman's Club, Inc., St. Petersburg College, their representatives and committees reserve the right, at their sole discretion, to require an exhibitor to withdraw from the show. Exhibitor shall have no recourse nor shall the GFWC North Pinellas Woman's Club, Inc. be liable in any way for any indirect, direct, consequential, lost profits, or any other damages that may be incurred by the exhibitor.
15. Because the GFWC North Pinellas Woman's Club Christmas Under the Oaks is held outdoors, GFWC NPWC, St. Petersburg College, their representatives and committees cannot be responsible for weather, ground conditions, or other factors beyond our control. Booth spaces will be on grass and may have uneven areas. Rain, wind, and other weather conditions may be present. We will do our best to accommodate all exhibitors and their needs, and we request that exhibitors remain considerate of their customers, fellow exhibitors, and the volunteer staff organizing and running the show.

Signature _____

Date _____